



CORCORAN NEWS

City Charter Amendment City Ordinance 2023-507 Adopted (Mayoral Term)



At the 2023 annual Charter Commission meeting, on September 26, 2023, there was discussion of reviewing the City Council Structure

relating to the Mayor’s term. The Charter Commission formally requested a City Charter amendment (2023-507) be adopted per Charter Commission Resolution 2023-01. Council reviewed the potential ordinance amendment, but due to absences, a fully seated Council did not exist until the November 20 Council meeting. At that meeting, Ordinance 2023 -507 was adopted.

The Corcoran City Council ordained as follows:

Section 1. Purpose.

By adopting this Ordinance, the Corcoran City Council is amending the existing Charter. The amendments are designed to expand the term of the Mayor from a two-year term to a four-year term.

Section 2. “Chapter 8 – Mayoral Term” is hereby added to the Corcoran City Charter after the end of the existing Chapter 7. The amendment to the Corcoran City Charter shall add the following language after the end of Chapter 7:

Chapter 8 – Mayoral Term

Section 8.01 Mayoral Term. The Mayor of the City of Corcoran shall be elected for a term of four years.

Section 3.

The Ordinance will be effective 90 days after its passage and publication.



Welcome from City Administrator Jay Tobin



So hard to believe that it’s already a month working here in Corcoran, and I remain forever grateful!

I come from a small dairy and tobacco farming town in southern Wisconsin, descending from a proud line of hard-working farmers and factory workers. I was the first in my family to join the military, enlisting in the Marine Corps when I was 17, hopes of seeing the world and getting an education. After serving six years as a Marine, I transitioned to the Army to accept their college scholarship and later their offer of a direct commission as an officer. For the next 22 ½ years, Army life provided more opportunities for education (4x Masters degrees) and global adventure (many non-combat deployments, 11x years living overseas, 3x tours in Iraq and 3x in Afghanistan).

I married RobinAnn while we were in college almost 29 years ago, and then we moved 22 times as our family grew along the way through the miracle of adoption: daughters now 21 and 18, and sons now 15 and 14.

It’s clear that there will never a dull moment working for the City of Corcoran! These are exciting times to be part of this team! We have the privilege and responsibility of helping stakeholders translate their ideas into workable plans, and then partnering with them to bring those plans into reality.

The future is bright in Corcoran – and I am so glad to be here!

Jay Tobin
City Administrator

New City Logo Update

After an extensive 8-month process, we are proud to unveil our new city logo. The journey began with multiple City Council work sessions, including a partnership with a creative platform called 99Designs to conduct a global design contest. Graphic artists from around the world submitted their concepts, resulting in the selection of the top 5 designs by council and city staff. The next step involved engaging the public through a comprehensive survey, allowing residents to rate and provide feedback on each design. With a clear favorite emerging from the survey, a subcommittee consisting of myself and Councilor Nichols worked with city staff and the chosen artist to make final revisions, ensuring the design resonates with the community's preferences.



It’s our belief that the final design exemplifies the look and values of our community by highlighting Corcoran’s rural, farming roots, our expansive green space and our picturesque natural resources and wildlife. Additionally, we feel this logo incorporates Corcoran’s future potential by portraying our current development, and the excitement of what the future has in store for our community - while still maintaining the small-town rural feel that defines Corcoran.

At its core, we hope this logo is a symbol that represents Corcoran resident’s pride in their community. Thank you to everyone who weighed in and helped guide the creation of the new City of Corcoran logo!

Tom McKee
Mayor



City Updates

The Corcoran City Council meets on the second and fourth Thursdays of the month at 7 pm at City Hall unless otherwise posted. The following is a recap of a selection of items discussed at meetings since the last newsletter. A full recap can be found by reviewing the approved City Council minutes at www.corcoranmn.gov — Our Government / Council / Minutes.

Storage Interim Ordinance

On October 12, 2023, City Council approved ordinance 2023-505 prohibiting approval of new storage units through October 12, 2024.

Parks and Trails Commission

On October 26, 2023, City Council appointed a new Parks and Trails Commissioner, Jonathan Schmidt.

Park Master Planning and Design Services

On October 26, 2023, City Council approved HKGi as the consulting firm for the City Park remaster plan.

Planning Project

On October 26, 2023, City Council approved the following planning project: All accessory structures are now subject to a 12" eaves and overhang minimum regardless of the sidewall height. The goal being to provide more flexibility for property owners while providing consistent architectural treatment for principal and accessory residential structures.

Wildflower Park Bike Rack

On November 9, 2023, City Council approved purchasing and installation of a bike rack for Wildflower Park, utilizing a one-time, committed donation.

Police Sergeant Search

On November 9, 2023, City Council approved the hiring of Dan Wilcox for the open Police Sergeant position.

Recognition

At the November 20, 2023, City Council Meeting, Robbie Kottke was recognized for his five years of service with the City of Corcoran

Charter Amendment

On November 20, 2023, City Council approved the amendment to the Mayoral term from two years to four years.

New City Administrator

On November 20, 2023, City Council approved the contract to hire Jay Tobin as the next City Administrator for the City of Corcoran.

2023 Truth-in-Taxation and Proposed Budget and Property Tax Levy

On December 18, 2023, City Council approved the 2024 final general fund budget and the 2023 Property Tax levy. Staff reduced the preliminary proposed tax levy from 43.371%, by reducing the proposed budget in the amount of \$237,617 to meet the previous year's tax rate of 42.122%.

New City Logo

On December 18, 2023, City Council requested some final minor adjustments to the logo.

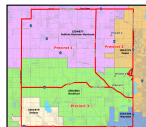
City Logo Water Tower

On December 18, 2023, City Council formed a subcommittee for the water tower design and moved forward with the brand strategy timeline.

For information and updates on all of these projects and more visit the City of Corcoran's Planning website: <https://www.corcoranmn.gov/public-services/planning-and-zoning/project-updates>.



PERMITTING



2024 Corcoran Events Calendar

*Meetings may be held by telephone or other electronic means. Visit www.corcoranmn.gov for updates.

- Jan 8: Spring Baseball Priority Registration Opens** (Corcoran residents only)
- Jan 11: City Council Meeting**
7 pm — Council Chambers
- Jan 15: Holiday — City Hall Closed**
- Jan 16: Spring Baseball Registration Opens**
- Jan 18: Parks & Trails Meeting**
7 pm — Council Chambers
- Jan 25: City Council Meeting**
7 pm — Council Chambers
- Feb 1: Planning Commission Meeting**
7 pm — Council Chambers
- Feb 8: City Council Meeting**
7 pm — Council Chambers
- Feb 15: Parks & Trails Meeting**
7 pm — Council Chambers
- Feb 19: Holiday — City Hall Closed**
- Feb 22: City Council Meeting**
7 pm — Council Chambers
- Feb 25: Spring Baseball Registration Closes**
- Feb 29: Truck Safety Seminar**
8 am - 12 pm — Public Works Facility
- Mar 7: Planning Commission Meeting**
7 pm — Council Chambers
- Mar 14: City Council Meeting**
7 pm — Council Chambers
- Mar 17 & 24: Firearms Safety Classes**
6 pm - 9 pm — Location TBD
- Mar 21: Parks & Trails Meeting**
7 pm — Council Chambers
- Mar 28: City Council Meeting**
7 pm — Council Chambers
- Apr 1: Summer Soccer Priority Registration Opens** (Corcoran residents only)
- Apr 7, 14 & 21: Firearms Safety Classes**
6 pm - 9 pm — Location TBD
- Apr 4: Planning Commission Meeting**
7 pm — Council Chambers
- Apr 8: Spring Soccer Registration Opens**

Subscribe to Future Council Packets

Visit www.corcoranmn.gov — Our Government / Council / Agenda Packets and look for the gray BELL icon with **Subscribe** and follow the prompts. Contact Michelle Friedrich at mfriedrich@corcoranmn.gov with any questions.

Land Use Applications and Final Plats

The Corcoran Planning Commission meets on the first Thursday of the month at 7 pm at City Hall unless otherwise posted. The Planning Commission is an advisory board and consists of five regular members, and a City Council liaison that is a non-voting member. The Commission holds public hearings, reviews, and then makes recommendations regarding land use and planning applications to the City Council.

“Red Barn Pet Retreat” (PID 01-119-23-44-0045) (City File No. 23-008) Daniel Benjamin submitted an application for the expansion of his business, “Red Barn Pet Retreat” to a site on the Northwest corner of Stieg Road and County Road 101. This application includes a Comprehensive Plan Amendment, Rezoning, Preliminary Plat, Conditional Use Permit, Variance, and a Site Plan. The Public Hearing for this item was held during the September 7, 2023, Planning Commission Meeting. After some discussion, the Planning Commission recommended approval of this item with the additional requirement that the applicant transition to municipal water and sewer once available. This item was reviewed by Council at the September 28, 2023, regular meeting, and was approved as presented.

Sunram IUP (PID 26-119-23-21-0006) (City File No. 23-015) Ryan Sunram applied for an Interim Use Permit to allow staging and stockpiling soil for construction projects at 20305 County Road 50. The Public Hearing for this item was held during the September 7, 2023, Planning Commission Meeting. After some discussion the Planning Commission voted to recommend approval of the IUP request with the addition of a 35-foot maximum stockpile height. Council reviewed this item at the September 28 and October 12, 2023, regular meeting, and approved the request with the removal of the condition that the applicant provide email updates to the surrounding properties.

Corcoran Storage II (PID 31-119-23-33-0001) (City File No. 23-016) Scherber and Associates, LLC. applied for a Site Plan, Conditional Use Permit, Variance, and a Rezoning to allow a 6-building storage facility at 23730 Highway 55. The applicant requested the Council to table this item at the August 24, 2023, 11a. Page 2 of 3 regular meeting. Council reviewed this item at the September 28, 2023, regular meeting and approved the application as presented.

Accessory Structure Zoning Ordinance Amendment (Citywide) (City File 23- 021) After some discussion at the August 24, 2023, Regular Meeting, Council directed staff to bring forward an amendment to Section 1030.020 of the Zoning Ordinance to allow flexibility from the eave and overhang requirements on new accessory buildings to match legal nonconforming structures on the property. The Public Hearing for this item was held at the October 5, 2023, Planning Commission meeting. After some discussion, the Planning Commission motioned 3-0 to recommend approval of the staff alternative of a 12” minimum standard eaves and overhangs on accessory buildings regardless of sidewall height. Council voted to approve Staff and Planning Commission’s recommendation of a 12” minimum standard for eaves and overhangs at the October 26, 2023, regular meeting, and adopted the summary ordinance at the November 9, 2023, regular meeting.

Minks Preliminary Plat, Final Plat, and Variance (PID 27-119-23-43-0005) (City File 23-025) Lyndon Minks applied for a preliminary plat, a final plat, and a variance which would allow him to adjust the western lot line of his property at 6925 Old Settlers Road. This item is complete for review, the public hearing is scheduled for the January 4, 2024, Planning Commission meeting.

Street Management Code and Policy Updates (Citywide)(City File 23-026) Planning and Public Works staff prepared a Snow and ice Removal Policy to apply to City streets and accepted trails. As a part of this update, amendments were made to Chapter 70 and 71 that reflect current practices for weight restrictions and provide City staff the authority to tow vehicles that will conflict with the ability to carry out maintenance or other official duties, such as snow and ice removal. Council gave staff feedback for the Snow and Ice Removal Policy at the October 26, 2023, regular meeting. Staff is still working through revisions for this item and have not scheduled it for another Council meeting at this time.

Hope Community Comprehensive Plan Amendment, Rezoning, Preliminary PUD, Preliminary Plat (PIDs 11-119-23-14-0003, 11-119-23-14-0005, 11-119-23- 14-0006, and 11-119-23-11-0012)(City File 23-028) Hope Community Church submitted application materials for a Preliminary Plat, Preliminary PUD, Rezoning, and Comprehensive Plan Amendment to allow for a mixed-use development around Hope Community Church. The proposed development includes medical offices, retail space, market rate apartments, townhomes, senior villas, and assisted living units. This item is complete for city review and the public hearing is scheduled for the February 1, 2024, Planning Commission meeting.



Building Permits Online Permit Submittal



The City of Corcoran requires all construction permits to be submitted online making interactions more efficient and convenient. Through the online permit portal, residents and contractors can apply for a construction permit, check permit status and inspection results, and make electronic payments anytime!

The online permit portal requires a new one-time account registration/linkage for all homeowners and contractors applying for a permit. A step-by-step guide is available online to help with account registration and the online permitting process. To begin the registration process and/or apply for a permit visit www.corcoranmn.gov – Building Permits.

Several permit checklists and additional permit information and resources are available online under the Construction Services & Inspections web pages to help you with your project. Visit www.corcoranmn.gov – Public Services > Construction Services & Inspections.

Metro West Inspection Services is contracted to conduct plan reviews and inspections. Contact Metro West at 763-479-1720 for building code questions or to schedule an inspection.

Most Requested Building Permit Fees



Reroof or Reside
\$91/ea

Windows/Doors (same opening)
\$91/ea

Furnace or A/C Unit Replacement
\$76/unit

Gas Fireplace
\$76

General Plumbing
\$51+

Water Heater Replacement
\$36

Water Softener Replacement
\$36

*Fees include \$1 state surcharge.

Construction Services

Land Disturbance and Grading Projects

Pursuant to City Ordinances, Chapter 54, a permit is required prior to commencing any land disturbance activity. A land disturbance is defined as any disturbance to the land that results in a change of the existing soil cover, both



vegetative and nonvegetative, creates bare soil, alters hydrology, or may cause erosion or sedimentation. Such activities include, but are not limited to, clearing, stripping, grubbing, excavating, filling, grading, logging, storing of materials, adding, or expanding a driveway, and the construction of any structure.

There are very few exemptions, so it is a good idea to check with the Construction Services Department when planning your project. Permit requirements and submittal information can be found at www.corcoranmn.gov – Public Services > Construction Services & Inspections > Land Disturbance and Grading Permits. Email permits@corcoranmn.gov with any questions.

Escrow

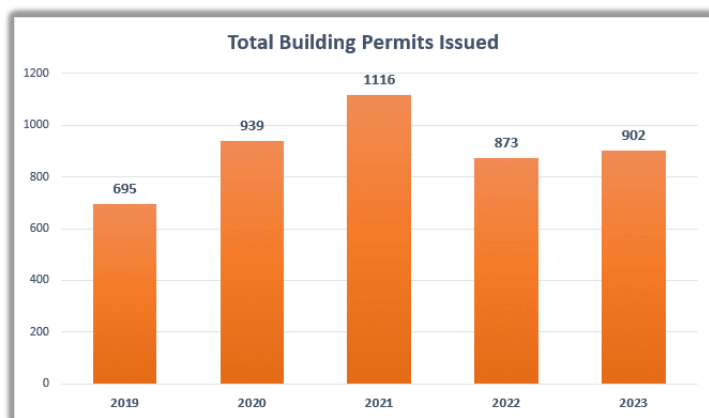
Most land disturbance and grading projects will require financial security in the form of a cash escrow. The escrow is a refundable security that will be held until the project is complete and permanent erosion control (vegetation) is established. The minimum escrow required for a land disturbance activity is \$1,000 but may be higher depending on the size and complexity of the project.

Permit Totals 902 permits issued in 2023

	2022	2023
Residential New Const.....	200	255
Commercial New Const.....	2	8
Deck/Porch.....	125	115
Alteration/Remodel.....	59	90
Plumbing.....	209	181
Mechanical.....	97	113

Other Construction Permits Issued

	2022	2023
Land Disturbance.....	21	13
Utility/ROW.....	85	133



Corcoran Police Administrative Office:

763-420-8966

Office Hours:

7:30 AM - 4:30 PM, M, T, W, F
7:30 AM - 8:00 PM, Thurs.

Non-Emergency: 952-258-5321
FOR EMERGENCIES
DIAL 911

Firearms Safety Training

Corcoran Firearms Safety classes are scheduled for March 17 & 24, and April 7, 14, & 21 from 6pm-9pm, location TBD. The class will conclude with a Firearms Safety Field Day on April 27 from 8:00 AM—2:00 PM. Youth ages 11 and older can attend a firearms safety certification course and receive their certification. The Firearms Safety Certificate becomes valid at age 12. For updated information on location(s) and registration dates visit www.corcoranmn.gov — *Public Services/Police/Training and Safety/Youth Firearm Safety Training* or contact the Corcoran Police Administrative Office at 763-420-8966. Registration will open early February 2024.



Truck Safety Seminar

The Corcoran Police and Public Works Departments will host the 16th Annual Truck Safety Seminar at the Corcoran Public Works facility Thursday, February 29. The seminar will run from 8:00 AM—12:00 PM and will cover a multitude of items such as the new commercial vehicle laws for 2024, rules and regulations, vehicle equipment requirements, and much more. Coffee, rolls, and lunch are provided by donations from sponsors.

For more information on this free seminar and/or registration date(s) visit www.corcoranmn.gov — *Public Services/Police/Training and Safety/Truck Safety Seminar*. To be placed on the email list for seminar information contact Corcoran Police Administrative Office at 763-420-8966, afadden@corcoranmn.gov or psteelman@corcoranmn.gov.



Public Safety

Winter Reminders

Parking Regulations

Parking is prohibited on any public street between the hours of 1:00 AM and 7:00 AM from November 1 to April 1 and if snowfall is two inches or greater. This will be in effect until such roads are plowed and snow has stopped accumulating and has been removed from such roads. No vehicle of 10,000 lbs. gross weight or greater shall park on any city street unless authorized by the Director of Public Safety or Public Works Director.



Fire Hydrant Clearing

The City is requesting your help in keeping fire hydrants accessible. Snow shoveled or piled close to hydrants restricts operation during a fire emergency. Please clear a three-foot circle around the hydrant near your home to assure easy access for the fire department.

Plowing Snow Onto Roads

Minnesota State Statute (169.42) prohibits relocating snow and ice from private property (including driveways and parking lots) to a roadway, sidewalk, or adjacent property. Moving snow and ice onto a sidewalk or into or across a roadway is unlawful.



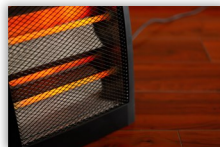
Educate Children on the Dangers of Snow Removal

Please educate children on the dangers of snow removal and make sure they play safely. Remind them to never build tunnels or forts in snowbanks near the street. The force and weight of the snow coming off the plows can collapse the tunnels or forts and harm the child. Keep sleds, toys, and basketball hoops out of the street and away from the edge of the road. Snowbanks make it difficult for plow drivers to see children playing in these areas. Children should never play on or near the edge of the road. Stay away from the plow. If a plow is on your street, children should stay back at least 20 feet or more from the road. It is best to have children play near the house as the snowplow approaches and stay there until the plow has passed.

Winter Fire Prevention

(Tips from West Suburban Fire District: www.facebook.com/westsuburbanfire)

Winter fire prevention is crucial during the colder months. Safeguarding your home and loved ones is key to a safe winter season.



To maintain a safe environment, it's essential to follow a few key guidelines. First, exercise caution with heating sources, such as space heaters. Ensure they are placed at least three feet away from flammable materials and equipped with safety features like automatic shut-off.

Regularly maintain and inspect your heating system, which includes furnaces and fireplaces, to minimize fire risks. When using a fireplace, employ a sturdy screen to contain sparks and have your chimney professionally cleaned to remove creosote buildup.

Be cautious in the kitchen, stay vigilant while cooking and keep flammable items and children away from the stove. Consider using flameless LED candles as a safer alternative to traditional candles. Never leave a lit candle unattended.



Have fire extinguishers available in your kitchen, garage, and on each floor, and make sure everyone in your household knows how to use them.



Ensure your smoke alarms are functioning correctly, with monthly tests and annual battery replacements. Carbon monoxide alarms, strategically placed near bedrooms and on each level of your home, offer an added layer of safety.

Finally, develop and practice a fire escape plan with your family complete with two exit routes from each room.

These comprehensive measures will help you create a safer and more secure environment during the winter season.



City Code Amendment (PARKING REGULATIONS)

On October 26, 2023, City Council adopted Ordinance No. 2023-503 amending the text of Chapter 71 of the City Code. The amendment reads as follows:

71: PARKING REGULATIONS

71.01: RESTRICTED PARKING.

- A. No person shall park a motor vehicle on any public street within the city between the months of November 1 and April 1, between the hours of 1:00 AM to 7:00 AM. Penalty, see ' 10.99
- B. No parking on any city street shall be allowed at any times if snowfall is 2" or greater. This will be in effect until such roads are plowed and snow has been removed from such roads.
- C. No vehicle of 10,000 gross weight or greater shall park on any city street unless authorized by the Police Chief or Public Works Director.

71.02: OWNER RESPONSIBILITY.

The registered owner of a motor vehicle shall be deemed responsible for any violation of ' 71.01.

71.03: EMERGENCY PARKING REGULATIONS.

A. **Definitions.** For purposes of this section, the term "emergency" shall mean any condition upon any public street, including the presence of snow, freezing rain, sleet, ice or other phenomenon, which condition creates or is likely to create any hazardous road condition or impedes or is likely to impede the free movement of traffic, when such condition shall have been declared by the City Administrator, or a designated agent of the City Administrator.

B. **Declaration.** Upon the existence of an emergency as defined herein, the City Administrator, or a designated agent of the City Administrator may, in the discretion of such person, declare that an emergency exists, whereupon such person shall notify any radio or television station having facilities within or near the City, and request that such media cooperate with the City in giving notice of such emergency to the community. The emergency regulations set forth below shall become effective two (2) hours after such notice has been given by the City to such news media.

C. **Unlawful Acts.** During an emergency, it is unlawful for any person, as driver or operator of a vehicle, or as the registered owner of such vehicle, to park, stop or leave standing, or cause, allow, or permit to be parked, stopped, or left standing, whether knowingly or unknowingly, any such vehicle upon any street until the conclusion of the declared parking emergency.

71.04: IMPOUNDING OF VEHICLES.

A vehicle parked in violation of this Chapter may be removed from any public street or public grounds by any police officer or City official when the vehicle is left unattended and constitutes an obstruction of traffic or hinders snow removal, street improvement, maintenance operations, firefighting, or other lawful purpose. The vehicle may be towed away to any garage, service station, or other place of safekeeping. Such vehicles shall not be released until the fees for towing and storage are paid in addition to any fine imposed for any violation of this chapter. The removal of a vehicle by or under the direction of the police officer or other City official does not prevent the prosecution of a violation of this chapter.

Public Works

Snow and Ice Control Operations

The goal of the Corcoran Public Works Department is to clear snow and ice from city roads as soon as possible. Delays may occur in the event of equipment breakdown or extreme weather conditions. The safety of the public and the City employees is a top priority.

Currently the City has over 70 miles of roads and more than 100 cul-de-sacs that are maintained by the Public Works Department. The criteria for the decision to begin snow and/or ice control operations are as follows:

- Snow accumulation of two inches or more warrants the plowing of asphalt roads, two to four inches warrants the plowing of both asphalt and gravel roads dependent on road conditions. Call out is normally at 2 am when practical.
- High volume major collector roads and roads with steep hills and curves receive first priority.
- Safety of the plow operators and the public are important. Therefore snowplowing operations may be terminated after 12 – 14 hours to allow personnel adequate time to rest. High winds creating white out conditions could cause suspension of services until weather improves.

The City will assume no responsibility for damage to underground lawn sprinkling systems, exterior lighting systems, and similar landscaping installed in the public right-of-way. To review the City approved policy visit www.corcoranmn.gov — *Public Services / Public Works / Snow Plowing.*

City Snowplow Policy

The Corcoran Public Works and Police Departments, and Hennepin County Public Works would like to caution residents that it is unlawful to dump, plow, or push snow from private driveways onto county roads or city streets whether you are plowing your driveway or you have hired someone to remove snow.

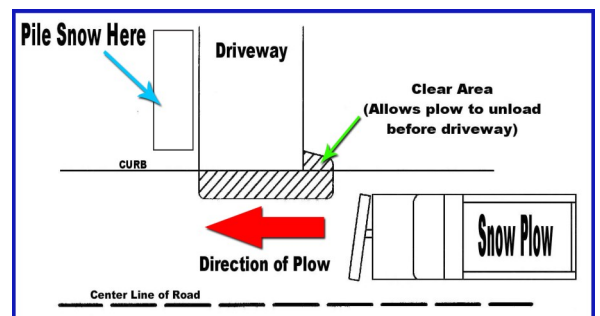
Snow dumped on highways or street right-of-ways can create a hazard not only for motorists, but also for snowplows. Even heavy snowplows have been ditched and damaged when hitting compacted and frozen snow.

The person responsible for depositing snow on roadways may also be liable in a civil lawsuit if damages or injuries that occur as a result of this action.

Under Minnesota Statutes, Chapter 160.2715, RIGHT-OF-WAY USE, violation of the above statute is a misdemeanor. State law prohibits the plowing, blowing, shoveling or otherwise placing of snow from sidewalks, driveways, and parking lots onto public roadways.

The violations are considered a misdemeanor, punishable by a maximum \$700 fine and/ or 90 days in jail.

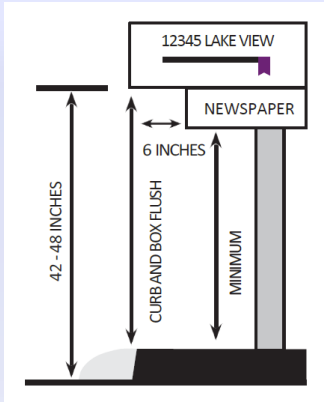
Through the years this issue has become a bigger concern as the community grows. The Corcoran Public Works and Police Departments will be enforcing these laws.



Mailbox ABC's

Helpful hints to protect your mailbox from the snowplow

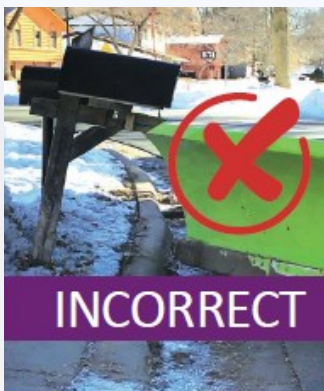
- A. Front of mailbox should be flush with the back of the curb.
- B. Bottom of mailbox should be 42-45 inches to top of the street.
- C. Newspaper boxes and other containers should be set back a minimum of 6 inches from the back of the curb.



Mailbox shown is at CORRECT height. Snowplow blade CLEARs the mailbox.



Mailbox shown is below the correct height. Snowplow blade hits the mailbox.



Parks & Recreation

Corcoran Skating Rinks

Corcoran's skating rinks offer fun and recreation for cold weather enthusiasts of all ages. Building and maintaining the rinks depends on many variables. To start making ice, crews need temperatures to be around 0 to -10 degrees F for about one week and frozen ground approximately four inches deep. The crews then establish a six-inch base, which will help rinks survive most warm snaps. The final step is to build a smooth "finish surface" on the ice. The winter weather has not cooperated so far, but Corcoran ice rinks are planning to be opened for the season in the coming weeks and will remain open until late February. Depending on weather conditions, the Public Works crew generally cleans and resurfaces the rinks daily between 7:00 am – 3:00 pm (roads and public safety are first priorities). If you see the Public Works crew at the rinks, please vacate the rinks and allow them the time and space to complete the cleaning and resurfacing. Inclement weather can cause the rinks and/or the warming house to be temporarily closed and will be posted on the weather line (763-400-7025). Those interested in utilizing the rinks are encouraged to call the weather line prior to going to the rinks.



Baseball Registration – Open SOON!

It's time to start thinking about spring baseball! Registration will be available for t-ball (4-5 years old), coach pitch (6-7 years old), and machine pitch (8-10 years old). Residents of Corcoran receive priority registration starting on Monday, January 8 at 8:00 am through Monday, January 15 at 11:59 pm. Online priority registration will require residents to use the password "**Baseball**" to begin the registration process. Registration opens to all on Tuesday, January 16 at 8:00 am and runs through February 25 (or until filled) and can be completed online (www.corcoranmn.gov). The seasons run from late April until mid-June. Registration for machine pitch includes the opportunity to participate in the mid-season jamboree against other teams in the league!



Volunteer coaches are needed – if interested, be sure to mark that on your child's registration! Volunteer coaches receive 1 registration refund per team coached at the end of the season.

Participants are expected to bring their own baseball glove and highly encouraged to bring their own bat and helmet.

Summer Soccer

Residents of Corcoran receive priority registration starting on Monday, April 1 at 8:00 am through Sunday, April 7 at 11:59 pm. Online priority registration will require residents to use the password "**Soccer**" to begin the registration process. Registration opens to all on Monday, April 8 at 8:00 am and runs through Monday, May 27 (or until filled) and can be completed online (www.corcoranmn.gov). The season runs from the beginning of July through August.



Volunteer coaches are needed – if interested, be sure to mark that on your child's registration! Volunteer coaches receive 1 registration refund at the end of the season.

Participants are required to wear shin guards, socks to cover the shin guards, glasses straps for players who wear glasses during play, and should bring a LABELED warm-up soccer ball (U6/U8: Size 3 ball; U10/U12 size 4 ball).



Snow and Ice Control Operations (cont.)

Garbage can driveway location

During winter months, please be sure to place garbage containers inside your driveway perimeter or boundary on garbage pickup days. Garbage containers should never be placed on the roadway as they are a traffic hazard and an obstacle to the effective and safe removal of snow and ice in the winter.



Mailbox reminder

Inspect your existing mailbox post for damage and replace before the winter snowplowing season begins. Ensure your mailbox posts are sturdy, set solidly in the ground, and in good condition before the snow falls. (see Mailbox ABC's in left column of page 10 For tips on how to protect your mailbox from the snowplow)



Swing-Away mailbox post option

Swing-Away Mailbox Posts are designed to reduce or eliminate damages to mail receptacles during inclement weather. The swing-away posts are constructed of galvanized steel and are designed to meet the Postal regulations and MNDOT's specifications. An example is currently on display by the main entrance of Corcoran City Hall. Swing-Away Mailbox Posts are available to purchase for \$130.00 for the individual product or installed by Corcoran Public Works for \$215.00.



Environmental Conservation Project Spotlight

(Featured articles and images from the Hennepin County Conservation Connection Newsletter)

Funding and support for conservation projects

- Are you thinking about planting trees on your property this spring? Order seedlings from Hennepin County!
 - Each year, Hennepin County sells tree seedlings to residents to help restore and improve woodland areas and increase wildlife habitat. The seedlings are 18-24 inches in height and are sold at-cost. Sales will go live in March. [Sign up for the Canopy newsletter](#) to be notified when orders open, or visit our website to check for updates in March: [Trees and forestry | Hennepin County](#)
- The Natural Resource Conservation Service (NRCS) has several programs with financial assistance for agricultural producers.
 - **Environmental Quality Incentive Program (EQIP):** EQIP helps farmers with technical and financial assistance for practices like cover crops, prescribed grazing systems, irrigation management, nutrient and pest management, pollinator habitat, and more. Both seasoned and newer farmers in Hennepin County have utilized this program. Applications for EQIP are accepted **year-round**.
 - **Conservation Stewardship Program (CSP):** This program can help agricultural producers implement practices that promote clean water and air, healthy soil, and better wildlife habitat while improving agricultural operations. Many CSP participants report their operations having increased resiliency to weather, decreased need for agricultural inputs, and improved wildlife habitat conditions. CSP is typically a good fit for producers who have already implemented conservation but would like to take it to the next level. Applications are accepted year-round.



Interested in applying or learning more? Reach out to Katie Evans at Katie.Evans@usda.gov or call the Elk River NRCS office at 762-241-1170 ext. 3. Want to see how other farmers have utilized these programs? Check out these 90-second videos: [Conservation at Work Video Series](#) | [Farmers.gov](#)

Municipal Separate Storm Sewer System (MS4)

Source: www.pca.state.mn.us/water/municipal-stormwater-ms4

Rain and snow melt run over the abundant impervious surfaces in urbanized areas — roads, sidewalks, driveways, parking lots, roof tops, etc. — and pick up pesticides, fertilizers, oils, metals, road salt, sediment, trash, and other pollutants and carry them into storm drains. Storm drains discharge directly into lakes, rivers, streams, and wetlands, so stormwater runoff is a leading source of water pollution.

In addition, stormwater runoff from impervious surfaces travels faster and in larger quantities, which results in damage to rivers, streams, and wetlands; destruction of aquatic habitats; and elevated pollutant levels reaching surface waters. Impervious surfaces also prevent stormwater from soaking into the ground and recharging groundwater. Local public entities that own or operate municipal separate storm sewer systems (MS4) play a key role in preventing stormwater runoff from harming Minnesota's valuable water resources.

What is an MS4?

Source: www.dot.state.mn.us/metro/waterresources/index.html

MS4 stands for Municipal Separate Storm Sewer System. MS4 programs are required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA) to reduce pollution from stormwater to surface waters and groundwater. Municipalities with populations of 50,000 or greater, smaller designated cities such as Corcoran, and other public entities with significant stormwater drainage systems have been selected to have MS4 programs.

Why do we care about stormwater?

By being careful about what goes down our storm drains, we can keep our lakes and rivers clean.



Our cities and towns have lots of paved surfaces that carry rain and pollution to our storm sewers.

Storm sewers deliver rain and pollution directly to our lakes and rivers.



■ Holiday - Service is delayed one day
 ■ South of County Road 10
 ■ North of County Road 10

JANUARY						
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SEPTEMBER						
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DECEMBER						
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29	30	31				

We Recycle! (Do Not Bag Your Recyclables)



Plastics Bottles & Jugs

Water, soda and juice bottles, dish soap bottles, shampoo bottles, soap and lotion bottles, and detergent jugs (empty and clean/rinse, and dry; caps on)



Plastics Cups & Containers

Yogurt cups, pudding and fruit cups, clear disposable cups (no straws), margarine/whipped cream tubs, cottage cheese and similar containers, clear produce, deli and take-out containers (empty and rinse; lids on)



Boxes (Flattened)

Cardboard, cereal, cracker, pasta and tissue boxes, shoe, gift and electronic boxes, toothpaste and other toiletry boxes



Cartons

Milk cartons, juice cartons, juice boxes, soup, broth and wine cartons (empty and clean/rinse, and dry; caps on)



Paper

Mail, office and school papers, magazines and catalogs, newspapers and inserts, phone books (clean; staples OK)



Metal

Food and beverage cans (empty and rinse; labels OK)



Glass

Brown, green and clear bottles and jars (empty and rinse; no lids)

City of Corcoran 2023 Holiday Toy and Food Drive Recap



Toy Recap

- Approximately \$15,000 worth of toys and monetary donations were given for Toys for Tots

- Approximately \$11,000 of which came from The Stanchion!

Food Recap

- Over 1,000 pounds of food donated
Thank you to everyone who donated, your donations make a difference!

2024 Elections Poll Finder

If you need more information during this upcoming election season about the district you live in, your representatives, or your polling location, the Minnesota Secretary of State website is a great resource. By visiting the following link, <https://pollfinder.sos.state.mn.us/>, you will have the opportunity to find your polling place (where you vote, map, and directions), districts for your precinct (including maps), your next election, and the list of candidates (candidates and questions on the ballot at your next election, when available).



Community

Corcoran Lions Scholarship Program

The Corcoran Lions are excited to offer our 36th annual scholarship program. Each year it is a great opportunity to be able to help our youth with the opportunity to further their education. As in years past, the basic rules remain the same and they are as indicated below. The scholarship applications deadline date is April 12, 2024. Award Ceremony will be held on Tuesday, May 7, 2024 at location to be determined at a later date.



The Corcoran Lions Club awards scholarships to graduating seniors who live in the City of Corcoran. This year the Lion's will have the 15th annual Bill Schalo Scholarship. Bill's Scholarship is given based on community service in our community of Corcoran. This scholarship is given in memory of our fellow Lions member who gave so freely to our community for so many years.

The scholarships are based on academic, leadership, service to community, and a need basis. The graduate must attend a college, junior college, university, trade, or vocational school, in the year directly following graduation, to receive the award. **The application deadline is April 12, 2024 along with a transcript of their grades.**



Applications can be found on the Corcoran Lions website at www.corcoranlions.org or at the following high school offices: Buffalo, Delano, Maple Grove, Mayer Lutheran, Osseo, Rockford, Wayzata, Providence Academy, and West Lutheran High School. If a student attends a high school outside of the area or has been home schooled and still resides in the city of Corcoran you are still eligible for a scholarship. Please contact Jerry Cain by email if you need an application: jerryjcain@gmail.com.

The Corcoran Lions Club is a service organization that helps build communities through events, donations, and assistance. The Lions Club makes donations to many organizations in our communities, which include the police and fire and City Hall. Their goal is to encourage new membership and promote events held at the Corcoran Lions Park. 2024 Lions Members are looking forward to hosting events at the Corcoran Lions Park this summer.

Sincerely,

Lion Jerry Cain
Chairman of the Scholarship Committee

For questions, please contact:

Mr. Jerry Cain
jerryjcain@gmail.com

Mail Forms to:

Lion Jerry Cain
22835 County Road 10
Rogers, MN 55374

North Hennepin Pioneer Society Update

A sign is posted in front of the Burschville School informing passersby that work is in progress. A construction crew is securing the foundation of the school. After 130 years we all need a facelift. We plan to have it completed before children come again for tours in May. Any donations would help us get the job done.



Jot down May 11, 2024, for our special program by Megan Brakob Narvey. She comes to us from the Minnesota Historical Society and has offered her services and knowledge on how to preserve items of art, heirlooms, and things we value. Learn about the "Ten agents of deterioration" and how to preserve and protect your family's memorabilia. We will meet at Hanover City Hall 9:00 AM—11:30 AM.



NHPS is a 401©3 non-profit organization. Interested in becoming a member? Annual membership is \$15 per person or \$25 per household.

For information, please contact Bonnie at 763-639-1438 or Verneal at 763-498-8677, or email corcoranschool1894@gmail.com.



Election Registration Information

Voter Registration is required prior to casting your ballot. To register, complete a Minnesota Voter Registration Application by mail, in person, or online at mnvotes.org. You may also register on Election Day at your polling place with required information to prove your residency.

To register, you must be:

- A U.S. citizen.
- At least 18 years old on Election Day.
- A resident of Minnesota for 20 days.
- Not currently incarcerated for a felony conviction.
- You can vote while under guardianship unless a judge specifically has revoked your right to vote.
- You cannot vote if a court has ruled that you are legally incompetent.

**If you have moved, changed names, or haven't voted within four years, you must update your registration by completing a new registration application.*

Absentee Voting

Absentee Vote via Mail

If you are unable to vote in person at City Hall, visit sos.state.mn.us/elections-voting/ to complete the absentee ballot application process online. If you're unable to complete the application online, you can pick up an application at Corcoran City Hall or call 763-400-7029 to request an absentee ballot application be sent to you. Upon receipt of completed and signed application, your absentee ballot will be sent via Hennepin County.

Election Information on the City of Corcoran Website

Additional election information is available on the City's website. You can find this section under *Our Government* — Elections — Election General Information at www.corcoranmn.gov.

Election Information

Presidential Primary Election Dates

Jan 19: Absentee voting begins

Feb 13: Last day to Pre-Register to vote for the Presidential Primary (*Registration on Election Day available*)

Mar 2: City Hall open from 10:00 am – 3:00 pm for absentee voting

Mar 4: City Hall open until 5:00 pm for in-person absentee voting

Mar 5: Presidential Primary Election day, polls open from 7:00 am – 8:00 pm

Primary Election Dates

Jun 28: Absentee voting begins

Jul 23: Last day to Pre-Register to vote for the Primary (*Registration on Election Day available*)

Aug 10: City Hall open from 10:00 am – 3:00 pm for absentee voting

Aug 12: City Hall open until 5:00 pm for in-person absentee voting

Aug 13: Primary Election day, polls open from 7:00 am – 8:00 pm

General Election Dates

Sept 20: Absentee voting begins

Oct 15: Last day to Pre-Register to vote for the Election (*Registration on Election Day available*)

Nov 2: City Hall open from 10:00 am – 3:00 pm for absentee voting

Nov 3: City Hall open from 10:00 am – 3:00 pm for absentee voting

Nov 4: City Hall open until 5:00 pm for in-person absentee voting

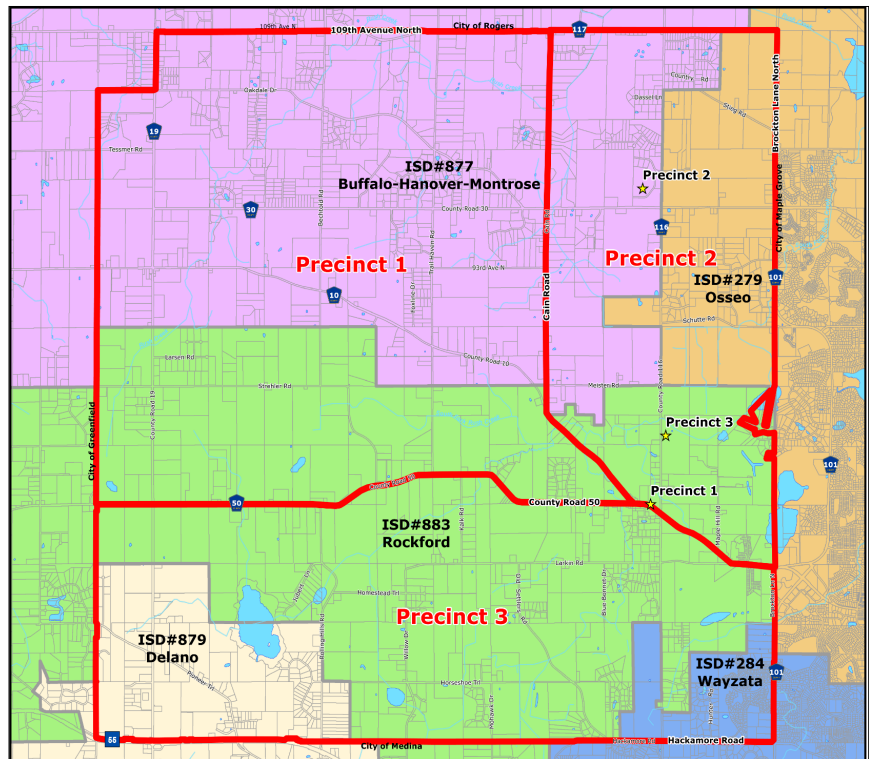
Nov 5: General Election day, polls open from 7:00 am – 8:00 pm

For more information on elections contact Michelle Friedrich, City Clerk via email at mfriedrich@corcoranmn.gov or 763-400-7031 or visit sos.state.mn.us/elections-voting/.

To find your polling location visit: <https://pollfinder.sos.state.mn.us/>.



2024



POLLING LOCATIONS

Precinct 1: St. Thomas the Apostle Church - 20000 County Road 10, Corcoran, MN 55340

Precinct 2: Hope Community Church - 19951 Oswald Farm Road, Corcoran, MN 55374

Precinct 3: Corcoran City Hall - 8200 County Road 116, Corcoran, MN 55340





CITY OF CORCORAN

8200 County Road 116
Corcoran, MN 55340

PRST STD
US POSTAGE PAID
ROGERS, MN
PERMIT NO. 98

«Recipient»
«Address»
«City» «MN» «Zip»



General Information

Organics Recycling

Source: <https://www.hennepin.us/residents/recycling-hazardous-waste/organics-recycling>



About one-third of our trash is organic materials, including food, food-soiled paper, and certified compostable products, that could be composted. Organics recycling is the best opportunity to reduce our trash and put it to better use.

While composting is great for disposing of food scraps and other compostable materials, preventing wasted food is even more important and more impactful.

Making simple changes and working to adopt new habits can have a big impact. Creating and following a meal plan, keeping track of and using up the food you buy, understanding date labels, and learning how to properly store and process food can all significantly reduce the amount of food waste you generate.

For more information on resources that will help you reduce food waste and/or more information on organics recycling, visit the Hennepin County recycling webpage: <https://www.hennepin.us/residents/recycling-hazardous-waste/organics-recycling>

Connect with Corcoran



facebook.com/CorcoranMN
facebook.com/CorcoranPDMN



@CorcoranMNCity
@CorcoranPolice

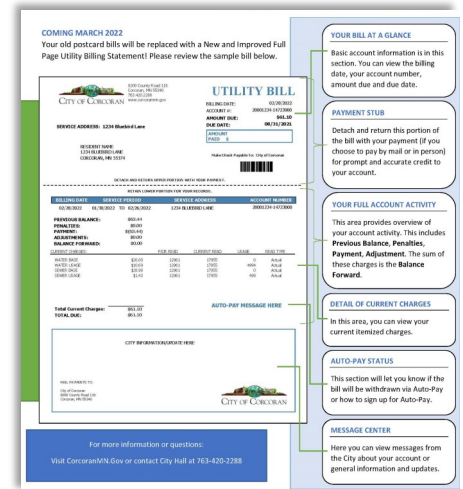


Search:
City of Corcoran Minnesota

Monthly Utility Bills

The city offers online account viewing and e-payment options via www.invoicecloud.com/corcoranmn. You will need your account number in order to access your utility account or pay your bill online. Your account number can be found on the upper right-hand side of your bill.

You may also pay via cash or check at City Hall. Residents and business can place payments and utility service applications in the outdoor drop box located by the main entrance of City Hall at any time or at the front desk during business hours.



Visit www.corcoranmn.gov — *Pay Bills* to view, pay or login to your utility billing

City of Corcoran
Front Desk — 763-420-2288

Police Department
Front Desk — 763-420-8966

Construction Complaints
(Outside of construction hours)
952-258-5321

City Administrator
Jay Tobin
763-420-2288
jtobin@corcoranmn.gov

Administrative Services Director
Kathy Hughes
763-338-9293
khughes@corcoranmn.gov

City Website
www.corcoranmn.gov

City Council

Tom McKee, Mayor
tmckee@corcoranmn.gov

Jon Bottema, Councilor
jbottema@corcoranmn.gov

Alan Schultz, Councilor
aschultz@corcoranmn.gov

Jeremy Nichols, Councilor
jnichols@corcoranmn.gov

Dean Vehrenkamp, Councilor
dvehrenkamp@corcoranmn.gov

City of Corcoran meetings can be viewed via video links at www.corcoranmn.gov.

Corcoran News is published quarterly by the City of Corcoran to update residents and businesses on city government news.

